

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION

RULE ON FEES

ADOPTED: DECEMBER 14, 2016

EFFECTIVE: DECEMBER 14, 2016

REVIEWED: MARCH 16, 2021

AMENDED: MAY 22, 2017; NOVEMBER 14, 2023; MAY 13, 2025

AMENDMENT HISTORY (LIST WHEN AMENDED AND CITE SECTION NUMBER):

- 1. Section 3.2 "service fee" was amended by the Interstate Commission on May 22, 2017.**
- 2. Section 3.4 caption line was amended by the Interstate Commission on May 22, 2017.**
- 3. Section 3.4(3) was adopted by the Interstate Commission on May 22, 2017**
- 4. Section 3.3 and 3.5 were amended by the Interstate Commission on November 14, 2023**
- 5. ****DRAFT**** SECTION 3.4 WAS AMENDED BY THE INTERSTATE COMMISSION ON MAY 13, 2025**

CHAPTER 3 – Fees

3.1 Authority

This chapter is promulgated by the Interstate Commission pursuant to the Interstate Medical Licensure Compact. This rule shall become effective upon adoption by the Interstate Commission.

3.2 Definitions

"Letter of qualification" means a notification issued by a state of principal license that expresses an applicant's eligibility or ineligibility for expedited licensure through the process set forth in the Compact.

"License fee" means the fee a member board establishes for an expedited license issued through the Compact.

"Service fee" means fees that may be assessed by the Interstate Commission, or a member state, or both, to handle and process an application for a letter of

qualification, or the issuance of a license through the Compact, or the renewal of a license through the Compact. A service fee is not a license fee for the issuance of a license or the renewal of a license.

3.3 Delegation of collection and disbursement of fees

- (1) On its behalf and on behalf of member boards, the Interstate Commission shall provide and administer a process to collect service fees and license fees from applicants. The Interstate Commission shall remit collected fees to the member boards and the Interstate Commission in accord with the provisions of this rule.
- (2) The Interstate Commission shall notify member boards when fees are collected and available, and shall provide an itemization sufficient to permit the member board to reconcile the fees.
- (3) To receive the license and service fees identified by the Interstate Commission as available, a member board shall make a written request, or provide standing authorization, authorizing the disbursement of funds.
- (4) The Interstate Commission shall effectuate fund disbursement within fifteen (15) days of receiving a member board request.

3.4 Service Fees

- (1) A non-refundable service fee of \$700.00 for an application for a letter of qualification shall be paid by the applicant at the time the application is submitted to the Interstate Commission.
 - (a) Payment shall be made by electronic means to the Interstate Commission.
 - (b) The Interstate Commission shall remit \$300.00 of this service fee to the applicant's state of principal license.
 - (c) The Interstate Commission shall remit \$400.00 of this service fee to the Interstate Commission's general fund.
- (2) A non-refundable service fee of \$100.00 shall be assessed to the applicant each time the letter of qualification is disseminated to one or more member states after the initial dissemination of the letter for expedited license(s) in member states.
 - (a) Payment shall be made by electronic means to the Interstate Commission. 100 percent of this service fee shall be deposited in the Interstate Commission's general fund.
- (3) A non-refundable service fee of \$25.00 shall be assessed to the physician for each license renewed through the Compact.

- (a) Payment shall be made by electronic means to the Interstate Commission. 100 percent of this service fee shall be deposited in the Interstate Commission's general fund.
- (4) A NON-REFUNDABLE SERVICE FEE IN THE AMOUNT OF \$25.00 TO BE CHARGED TO ALL ACTIVE PHYSICIANS TO OFFSET THE COSTS OF THE ENHANCED PHYSICIAN PORTAL. THE SERVICE FEE WILL BE ADDED TO THE FIRST RENEWAL APPLICATION OF EACH CALENDAR YEAR COMMENCING THE FIRST YEAR AFTER THE INITIAL LETTER OF QUALIFICATION (LOQ) IS RECEIVED.
- (5) A CREDIT CARD SURCHARGE FEE IN THE AMOUNT OF THE FEES PAID FOR CREDIT CARD TRANSACTIONS WILL BE APPLIED TO ALL TRANSACTIONS WHERE AUTHORIZED BY STATE LAW.

3.5 License fee

- (1) An applicant who is qualified for expedited licensure through the Compact shall pay to the Interstate Commission a non-refundable license fee for each expedited license issued and renewed through the Compact to the applicant by a member board.
- (2) The member board shall establish the fee and the amount, if any, for an expedited license.
- (3) The Interstate Commission shall remit to the member board 100 percent of the license fee collected by the Interstate Commission for an expedited license issued through the Compact by that member board.

3.6 Insufficient funds; failed payments

- (1) A non-refundable service fee of \$100.00 shall be imposed on an individual who submits a payment to the Interstate Commission for service or application fees without sufficient funds in the payer's account. 100 percent of the fee shall be deposited in the Interstate Commission's general fund to cover costs incurred in attempting to process failed payment transaction(s).